



Westfield School

September 2019

Dear Parent/Carer

Post 16 Evening Wednesday 16th October 2019

On Wednesday 16th October 2019 Westfield School will be hosting a Post 16 Evening. The purpose of this evening is to give you and your child vital careers information and guidance to support you both through the process of selecting and applying for suitable Post 16 courses.

During the evening you will be able to access information about different routes and courses available to students at 6th Form Schools, Colleges, and various other training providers and gather literature and information from these organisations.

The event is extremely well attended and can get very busy. With this in mind, we intend to run the evening over two sessions. This will enable you to spend less time queuing and more time talking to the representatives from the Colleges, Schools and training providers.

The first session will run from 5pm until 6pm and the second session will run from 6pm until 7pm. Please indicate on the reply slip which session you would like to attend. This will help us gauge numbers for each session.

Each session will begin with a short presentation by Mr Simmons, Deputy Head, outlining the key information you need to help support your child. After this there will be an opportunity to talk to representatives from a wide range of establishments about the courses and training they offer. Sara Roberts, our Careers Advisor will also be available to offer additional advice and guidance.

If you and your child would like to attend this event, please complete and return the slip below to Mrs Daughtry in the Careers Hub by Friday 4th October 2019.

I look forward to seeing you on the evening.

Yours Sincerely

C Daughtry

Mrs Daughtry
Work Related Learning Advisor

Please complete and return to Mrs Daughtry in the Careers Hub by Friday 4th October 2019

I/We will be attending the Post 16 Evening on Wednesday 16th October 2019. Please reserve _____ seats for us at the **5pm session** or **6pm session** (please circle which session you will be attending).

Name of Student _____ Signature of Parent/Carer _____

Outstanding Achievement for All

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